

**HARRISVILLE HARBOR COMMISSION**  
**Regular Meeting September 3, 2009**

Chairman Laatz called the regular meeting of the Harrisville Harbor Commission to order in the City Office at 7:00 p.m. on September 3, 2009.

MEMBERS PRESENT: Chairman Art Laatz, Vice-Chairman Robert Sanderson, Secretary Robert Schemanske, Treasurer J. Michael Crick, Commissioners: Marion Tartaglia, Neal Gehring, and Daniel Bruske

ALSO PRESENT: Harbormaster Jim Hamather, Assistant Harbormaster Jerry Brown, and Recording Secretary Jeannette Schultz

GUESTS: None

The Pledge of Allegiance was recited. Roll call found all Commissioners present .

Minutes of the Aug. 6, 2009 HHC minutes were waived. MOTION: Gehring/Tartaglia that the minutes be accepted as presented. Minutes were adopted.

**Financial Reports:**

August Financial Reports were reviewed. MOTION: Crick/Gehring that reports be accepted as presented. Motion carried. Reports adopted and placed on file pending audit.

**Committee Reports:**    Finance - Nothing    Operations - Nothing    Personnel - Nothing

**Harbormaster Report:**

Hamather stated that he has filed an insurance claim for loss caused by vandalism that took place on July 28<sup>th</sup>, as reported at our last meeting. An ice suppression compressor was pushed into the water. It has been retrieved and repaired at a cost of \$1,194.96. Original cost of compressor was approximately \$6,500.

He also reported that approximately 35-40% of business this season was new boating customers. Their reasons for choosing Harrisville Harbor included a good reputation for cleanliness and friendly service . There are three new seasonal boaters already signed up for next year.

**Assistant Harbormaster Report:**

Brown echoed agreement that service on the dock is very good, supplemented by the employees good attitudes. He also received favorable feedback concerning the Laundromat and Bicycle services. He is concerned, however, that since some of the bicycles (which are donated) come up missing, there may be a security need next year. It was also noted that the van, which was donated to the Harbor for taxi service, is still working, albeit not particularly road ready. He, also stated that the Annual Harbor Party needs to be addressed for next year, as the current host is not interested in continuing another year.

Finally, he reported a corrosion issue with the fuel tank beaters, stating that they need to be cleaned in the Spring at compliance time. The cost is expected to be \$250 per tank, for a total of \$500.

**UNFINISHED BUSINESS:**

**Central Reservations System (CRS) Contract:**

Chairman Laatz reported on a letter of advice from our legal counsel strongly recommending that the Commission honor the contract, which expires October 31, 2011. At that time, there will be an option of not renewing the contract. It was agreed to accept legal counsel s recommendation.

Discussion of pending by-law changes were deferred until after new business is completed.

**NEW BUSINESS:**

**Harbor Record Storage:**

The archived records (an approximate 20-yr. history) are currently housed in a City Garage, which is in disrepair and not secure. It was agreed that a new safe location is needed for storage of all records pertaining to the Harbor Commission. After much discussion, Tartaglia suggested the possibility of securing an area attached to the Health Department, which was originally a vault for courthouse records. Laatz agreed to seek storage options and report back to the commissioners.

**Bookkeeper retiring:**

Laatz stated that Rose Koenig plans to retire from the bookkeeping position at the end of this year. He asked that Jeannette Schultz be considered for that position. Schultz, who is now Recording Secretary, was asked to submit her resume. She agreed to email her resume to all Commissioners. The Personnel Committee will meet to consider a replacement for the position.

**Bylaws:**

Having had sufficient time to read and review the proposed second draft of bylaws, dated 4/4/2009, action to accept them was requested by Chairman Laatz. MOTION: Schemanske/Crick to adopt new bylaws (second draft) which repeals all previous bylaws. Discussion followed. These bylaws were accepted and the motion passed by a unanimous vote of Commissioners.

**Round Table:**

Gehring requested a meeting of the Finance Committee in mid September to address the motion passed at the June 11, 2009 meeting to review the Harbor s financial position and assess the need to pare Harbormaster Hamather s salary 30% after Labor Day. A meeting will be scheduled and properly posted.

**Adjournment:** MOTION: Crick/Sanderson to adjourn at 8:30 p.m.

Respectfully submitted,  
N. Jeannette Schultz  
Recording Secretary